

Date: June 19, 2020

To: VLAWMO Board

From: Phil Belfiori, Administrator

Re: V. A. 1. 2021 Budget Consideration

Background / Introduction

Pursuant to the consensus recommendation from the 2021 Budget /Finance Subcommittee at their meeting on June 19, 2020 and consistent with the direction provided by the majority of Board members at the 2021 budget discussion at the April 2020 Board meeting, please find for your review and consideration the attached information related to the recommended 2021 VLAWO budget.

The 2021 budget comes while the economic realities due to the unrepresented pandemic are still unfolding. These changing economic realities come at a time when VLAWMO has set the stage for the next several years of generally moving towards a more project implementation focus while still maintaining a strong foundation of nonstructural programs. These planned short termed projects including the nearly \$1million dollar Lambert Lake Project (including an estimated \$650K in debt service), a comprehensive adaptive Lake Management Project at E. Goose Lake, and Carp and hydrologic/water quality partnership based projects in both Vadnais and Pleasant Lake to name a few. The 2017 VLAWMO Watershed Plan generally identifies a similar trend of increased project implementation with the largest of the 10 CIP budgets identified in the Plan coming in 2021. This year's budget process also comes at a time when VLAWMO is attempting to increase the uncommitted fund balance to over 50% as was discussed at the April Board meeting. Adding further challenge, is recent word that it is likely that the State's Clean Water Legacy grant programs will see double digit cuts in funding (at least for this biennium). Finally, it will be important track if any SSU funding delays or delinquencies are identified in the coming months.

Summary of Budget Highlights

Based on the factors above, it will be important to be mindful of the priorities and targets for the 2021 budget. The following are a few 2021 budget highlights:

1. Consistent with the recommendation from the 2021 Budget/finance subcommittee on Friday June 19 and the majority of verbal discussion at the April Board meeting, the Budget as attached **does not propose an increase in the SSU fees from 2020 rates.** Last year the rate for the single family home was \$50.40 and staff would anticipated a similar rate for 2021 charges. (This single family predicted rate for 2021 will be defined more specifically at the Aug. 2021 Board meeting.)

It is important to note that some of the consequences from implementation of the recommended 2021 budget (with no increase in SSU) include:

- Reduction in CIP/Project implementation of large scale high impact regional projects in 2022 and beyond. These include (but is not limited to) many of the projects listed in Attachment 4.
 - A slowing of implementation of many of the critical partnership based projects identified in the Board approved 2017 Watershed Management plan in 2022 and beyond.
2. Recommends targeting CIP budgets in two Subwatershed funds (Goose Lake and Lambert Creek) given the ongoing and pending Projects. This will require smaller targeted budgets in the other 5 subwatershed Project funds. See rows 27-33 in attachment 2.
 3. The proposed 2021 Budget anticipates approximately \$894,679 in outside grant and other partnership revenue /income (in addition to the SSU). (See rows 50-54 in Attachment 2) With the addition of this anticipated grant /partnership revenue/income, total income in 2021 is anticipated to be an estimated \$1,984,518.
 4. Closely tracks projected 2020 fund balances. (See “projected/estimated 2020 expenditures” Column attachment 2). If no increase in SSU is proposed, fund balances will need to be more closely tracked to allow for more precise year end and year to year budgeting. The proposed 2021 budget assumes a remaining “assigned” fund balance of \$285,206 will be carry over from 2020 into 2021 budget (out of the total fund balance of \$455,496 approved 2020 “working” budget in Dec. 2020) . The \$285,206 is the “low end” estimate given uncertainties with Lambert project bid prices and other 2020 uncertainties.

The fund balance calculations described above do NOT include the \$330,208 unassigned fund balance as identified in the 2019 Audit- Consistent with your auditors recommendation a the April meeting, I don’t recommended drawing down the unassigned fund balance given the current economic uncertainties and the relatively high percentage of annual budget in the employee salary /benefits fund).

5. The 2021 recommended Budget utilizes \$192,840 (out of the \$285,206 carried over from 2020 to 2021) to fund the proposed \$1,089,840 VLAWMO Only 2021 Budget. This will NOT affect the \$330,208 Unassigned fund balance as identified in the 2019 Audit and recommended by the Auditor. The anticipated remaining “assigned” fund balance at the end of 2021 would be only be apx. \$92,366 going into 2022- and assuming no additional

revenue or grants, this will have a significant impact on the amount of scale of projects VLAWMO can implement in 2022 and beyond.

6. Identifies specific recommended adjustments in employee payroll and benefits. This information was reviewed by the Personnel Subcommittee as part of the 2021 budget /finance subcommittee meeting on June 19. At this meeting the Personnel Subcommittee did reach consensus to recommend the budget identified on Rows 15 and 16 in Attachment 2.
7. The Budget packet identifies a specific list of unfunded funded project and programs in attachment 4. These actions could be funded if additional revenue is added, if other budget items are cut to “make room” or if December 2020 fund balance projection come in better (more) than expected.

Options

The projects and program identified in the attachment 4 (Unfunded projects and program list) could be used by the VLAWMO Board to discuss possible options to either add projects/programs not included in the 2021 draft budget or to make budget cuts and/or then include an unfunded /underfunded actions.

Recommendation

Consistent with 2021 Budget Subcommittee recommendation and the direction provided by the majority of Board members at the 2021 budget discussion at the April 2020 Board meeting, Staff recommends that the Board approve the attached 2021 VLAWMO Budget.

Proposed Motion

Approve Resolution 02-2020 adopting the 2021 Budget.

Attachments

Attachment 1 – Powerpoint presentation proposed 2021 Budget

Attachment 2 - Spreadsheet identifying recommended 2021 budget

Attachment 3- Footnotes of the key draft budget items identified in attachment 1.

Attachment 4- Unfunded project and program list

Attachment 5- Resolution 02-2020 adopting the 2021 Budget

Attachment 6- from Dick S. – Ramsey County – graphic on first half 2020 property tax collection

Discussion and Consideration of the Proposed 2021 Draft Budget Attachment 1



Board Meeting – June 24, 2020

Items Covered in this Presentation

- Background related to Recommended 2021 Budget
- Summary of recommended proposed budget for each Fund (also see attachment 1 & 2 Spreadsheet and Footnotes)
 - Operations / Administration
 - Programs
 - Projects
- Discussion on Options- other possible project and programs not funded in recommended budget
- Feedback from 2021 Budget/Finance Subcommittee. Board members Rafferty, Jones, Lindner and TEC member Ferrell



Background- 2021 budget

- Economic realities and conditions – at the same time VLAWMO has set the stage for the next several years of generally moving towards a more project implementation focus.
- Overall proposed Budget Highlights:
 1. Does not propose an increase in the SSU fees from 2020 rates.
 2. Recommends targeting CIP budgets in two Subwatershed funds (Goose Lake and Lambert Creek) given the ongoing and pending Projects.
 3. anticipates approximately \$894,679 in outside grant and other partnership revenue /income (in addition to the SSU).

Background- 2021 budget (Continued)

- Continuing - Overall proposed Budget Highlights:
 4. Closely tracks projected 2020 fund balances. Estimates a remaining “assigned” fund balance of \$285,206 will be carry over from 2020 into 2021 budget. The 2021 budget utilizes a projected \$192,840 of the assigned fund balance and leaves only a projected \$92,366 going into 2022.
 5. Recommended adjustments in employee payroll and benefits based on the Board approved salary policy.
- It is important for the Board to note that the consequences of implementation of the recommended 2021 budget (with no increase in SSU) are implementation of fewer large CIP high-impact type projects that are identified in your approved Watershed plan and on Attachment 4 – particularly in 2022 and beyond (without an increase in revenue).

Summary of recommended 2021 draft budget

Operations / Administration

- \$599,540
 - **Employee Payroll:** recommends Increases and market adjustments based on Board approved Policy. Recommended by Personnel Subcommittee on June 19.
 - **Employee benefits :** in line with the 2020 “working” budget. The Personnel Subcommittee stressed the need to investigate options related a more cost-effective and higher quality health care package for VLAWMO’s outstanding team of employees.
 - Other operational funds roughly “flat” when compared to 2020 approved “working” budget.
 - This includes : 1) Office, 2) Information systems, 3) Insurance, 4) Audit, 5) Bookkeeping, 6)Engineering, 7) Legal, 8) SSU, 9) Training, 10)Mileage and Noticing



Summary of recommended 2021 draft budget

Projects (page 1 of 2)

Overall targeting CIP budgets in two Subwatershed funds (Goose Lake and Lambert Creek) given the ongoing and pending Projects.

- **Lambert Creek Subwatershed- \$222,100-** Construction anticipated Q1 /Q2 2021.
 - \$32,500 bi-annual debt service payment starting in Q4 of 2021 (Pond Sheet Pile)
 - Meander project total 2021 budget- \$369,170
 - \$211,170 MCPA 319 grant
 - \$158,000 VLAMWO local match.
 - Additional \$10,200 in SEH engineering has been incorporated into the 2020 estimated project expenditures and \$25,000-\$30,000 for construction inspection services has been included in the 2021 budget.
- Budget also includes \$10,000 for possible Ditch minor maintenance fund for Ditch 14 main stem maintenance.



Summary of recommended 2021 draft budget

Projects (page 1 of 2)

- **Goose Lake Subwatershed-\$124,200**
 - Watershed Based Fund BMP(s)-\$76,700
 - First year of the East Goose Lake Adaptive Lake Management Project -\$47,500
 - Fish management, demonstration aeration project and public engagement.
- **Pleasant Charley Deep Subwatershed. \$22,500**
 - additional carp work /research and Hydrologic (H/H) study
- **Gilfillan Black Tamarack Wilkinson Amelia Subwatershed. \$16,000**
 - Technical assistance for a grant application /study in partnership with NOC and bathometric /marco. study on Lake Amelia.
- **Sucker Vadnais Subwatershed. \$12,500**
 - Partnership with RWMWD on Carp work - W. Vadnais and Sucker channel maintenance.



Summary of recommended 2021 draft budget

Programs

- Monitoring – Reduction of 43% from approved 2020 “working budget due to a change in lab.
- Cost Share - landscape level 1 and 2 budget stay the same from the approved 2020 budget levels- \$44,000
- Education and Outreach – Public Ed., Outreach/Marketing and Community Blue total budget stay the same from the approved 2020 budget levels- \$26,000
- Regulatory – Engineering plan review incorporated into consulting engineering fund



Summary of recommended 2021 draft budget

Income

- **does not propose any increase in the SSU fees-**
 - Last year the SSU rate for the single family home was \$50.40.
- **Grant and partnership revenue - \$894,679**
 - MPCA 319 Grant -Lambert -\$211,179
 - Loan- MPCA Sheet pile Lambert-\$650,000
 - BWSR WBF – Goose- \$16,000
 - City of WBL for WBF Goose Subwatershed-\$17,500



Summary of recommended 2021 draft budget

Fund balance carry over from 2020 and use of fund balance in 2021

- Estimated that \$285,206 will be carry over from 2020 into 2021 budget (worst case estimate)
- The 2021 budget utilizes a \$192,840 of the projected fund balance



Recommendation from 2021 Budget Subcommittee

- On June 19, 2020 the 2021 Budget /Finance Subcommittee (Board members Rafferty, Jones, Lindner and TEC rep. Ferrell) met to review the purposed draft 2021 budget.
- Staff provided a summary of specific fund budgets and list of “optional” unfunded project and programs. The Budget /finance subcommittee discussed the possible revisions of the proposed draft budget including several projects listed in Attachment 4.
- After this discussion, the Personnel Committee also discussed the projected salary/benefits increases as recommended based Board approved policy.
- Upon further discussion, the Subcommittee came to a consensus to recommend approval of the budget included in this board packet and being presented by staff tonight.
- *Comments from Subcommittee member?*

Board consideration

- Proposed Board motion :

- Proposed Motion – _____ moves to approve Resolution 02-2020 related to approval of the 2021 VLAWMO Budget. Second by _____.



Attachment 2 - 2021 recommended budget

VLAWMO BUDGET 2020 EXPENSE		Approved	Apprv. "Working" Budget	Projected /Estimated	Draft Budget	Notes 2021 Budget
		in June 2020	2020	2020 expenditures	2021	
3.1	Operations & Administration	\$554,000	\$622,800	\$622,800	\$599,540	Projected 2020 expenditures - assumed all 2020 oper. And admin. Funds spent
	3.110 Office	\$25,200	\$25,200		\$26,214	
	3.120 Information systems	\$20,000	\$22,000		\$22,365	
	3.130 Insurance	\$5,800	\$5,800		\$7,000	
	3.141 Consulting -Audit	\$6,700	\$6,700		\$7,728	
	3.142 Consulting - Bookkeeping	\$1,500	\$1,500		\$1,500	
	3.143 Consulting - Legal	\$4,000	\$6,500		\$4,000	
	3.144 Consulting - Eng. & Tech.	\$30,000	\$30,000		\$30,000	
	3.150 Storm Sewer Utility	\$14,000	\$14,000		\$13,000	
	3.160 Training - staff, board,TEC	\$4,500	\$6,000		\$8,750	
	3.170 mileage and noticing	\$5,500	\$6,300		\$6,300	
	3.191 Employee payroll	\$347,200	\$397,200		\$370,307	
	3.192 Employee liability	\$89,600	\$101,600		\$102,376	\$472,683
3.2	Monitoring & Studies	\$26,000	\$46,000	\$46,000	\$21,000	Projected 2020 expenditures- Assume all monitoring and studies spent for 2020
	3.210 Lake & creek program lab analysis	\$22,000	\$32,000		\$18,000	
	3.220 Equipment	\$4,000	\$4,000		\$3,000	
	3.230 Wetland assessment & mangagement	\$10,000	\$10,000		\$0	
3.3	Education & Outreach	\$26,000	\$29,000	\$29,000	\$26,000	Projected 2020 expenditures-Assume all ed. And outreach spent for 2020
	3.310 Public Education	\$8,500	\$9,500		\$8,500	
	3.320 Outreach and marketing	\$7,500	\$7,500		\$7,500	
	3.330 Community Blue education grant	\$10,000	\$12,000		\$10,000	
3.4	Projects	\$291,000	\$633,334	\$371,490	\$443,300	Projected 2020 expenditures- VLAWMO only projected expenditures for 2020
	Subwatershed Activity	\$242,000				
	3.410 Gem Lake subwatershed	\$0	\$0		\$0	
	3.420 Lambert Creek subwatershed	\$120,000	\$183,275	\$ 83,548	\$222,100	
	3.425 Goose Lake subwatershed	\$60,000	\$210,316	\$ 88,081	\$124,200	
	3.430 Birch Lake subwatershed	\$10,000	\$49,067	\$ 61,500	\$0	
	3.440 Giffillan Black Tamarack Wilkinson	\$30,000	\$80,000	\$ 20,000	\$16,000	
	3.450 Pleasant Charley Deep subwatersh	\$10,000	\$19,000	\$ 34,000	\$22,500	
	3.460 Sucker Vadnais subwatershed	\$12,000	\$22,000	\$ 12,500	\$12,500	
	3.48 Programs	\$49,000	\$101,037	\$71,861.42		Projected 2020 expenditures- Assume all cost share landscape 1 & 2 spent for spent for 2020
	3.481 Landscape 1 - cost-share	\$24,000	\$35,500		\$16,000	
	3.482 Landscape 2	\$20,000	\$31,361		\$28,000	
	3.483 Project research and feasibility - wa	\$0				
	3.484 Maintenance & operations	\$5,000	\$34,176		\$2,000	
3.5	Regulatory	\$2,000	\$2,000		\$0	
	3.510 Engineering plan review	\$2,000	\$2,000		\$0	
	ce Total budget	\$899,000	\$1,333,134	\$1,069,290	\$1,089,840	
INCOME						
5.1		Ap 2020	2020 w-FB		Dr. 2021	
	5.11 Storm Sewer Utility	\$890,800	\$890,800		\$890,800	
	5.12 Fees for Service	\$200	\$200		\$200	
	5.13 Interest	\$5,000	\$5,000		\$3,000	
	5.14 Misc. income - WCA admin grant	\$3,000	\$3,000		\$3,000	
	Total VLAWMO income				\$897,000	
	5.15 TOTAL- Other funding sources - grants, partnerships donations	\$0	\$0		\$894,679	
	MPCA 319 Lambert				\$211,179	
	Loan MPCA Sheet pile Lambert				\$650,000	
	BWSR WBF				\$16,000	
	City of WBL for WBF Goose Subshed				\$17,500	
	5.16 From reserves or fund balance	\$0	\$455,496		\$192,840	
	5.17 Projected Fund balance Carry over from 2020 to 2021			\$285,206		this is low end estimated fund balance rollover from 2020 to 2021.
	Total income	\$899,000	\$1,354,496		\$1,089,840	Represents total VLAWMO generated income including \$189,297 from Reserves /fund balance
	Total income w/ other funding				\$1,984,519	

Attachment 3

Footnotes for the recommended 2021 VLAWMO Budget-

Meant to be read at the same time as **attachment 1** -recommended budget spreadsheet

1. **3.110 - \$26,214 Office.** The office lease will need to be renegotiation with the City in fall 2020. This proposed 2021 budget assume an increase of 3% over 2020 total budget. Details are in the table below. Rent includes the main office, 4 cubicles, storage space and access to conference rooms, Postage, copies and supplies are estimated.

Office expense	2020	Proposed 2021	Notes
Rent	18,480	19,034	Assumed 3%
Tel /Internet/ machine use	3,360	3,460	Assumed 3%
Postage	620 *	620 *	Kept at 2020 levels
Copies	1050 *	1050 *	
Supplies	2050 *	2050 *	
total	\$25,200 *	26,214	

*estimated to stay at 2020 amounts

2. **3.12 - \$22,365. Information systems** – This covers the critical IT annual maintenance costs, hardware updates and software licenses. Does not include web site update:
 - a. Roseville – Metro INET. \$14,348 (Metro INET appears to be going to JPA based organization which has the potential to create additional costs).
 - b. website hosting, update fund, support & email (HDR) \$3000,
 - c. Google apps for government \$250
 - d. GIS web hosting & update to the GIS mapping system (Houston), \$1300,
 - e. Adobe software - \$712
 - f. ESRI ArcView license renewal (\$710) & GIS User group dues \$255.
 - g. Software updates: \$500
 - h. Hardware updates: \$2000
3. **3.13 - \$7000. Insurance.** Includes cost of the League of MN Cities insurance and membership. Worker’s compensation insurance tracks with payroll costs so slight increase from 2020.
4. **3.141- \$7728. Consulting - Audit.** Went out for bid for Audit for 2019 report. CLA proposal identifies \$7025 for 2021 – added 10% for federal grant (319 for Lambert project) may require a bit more analysis by auditor.
5. **3.142 \$1500 Consulting - Bookkeeping.** Continue to do QuickBooks effectively in house. It has proven very useful to ask for special Quick books assistance at year-end.
6. **3.143 \$4000 Consulting - Legal** This is the same as 2020 budget.
7. **3.144 \$30,000 Engineering and Technical.** This is consistent with the 2020 contract with S.E.H.

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8. **3.150 \$13,000 Storm Sewer Utility.** This budget item provides consultant assistance to translate our annual budget into SSU fees for each of 11,000+ parcels within VLAWMO and assistance certifying those parcels to two Counties. This assistance is critical to the SSU, the main source of VLAWMO funding. Consulting fees vary slightly from year to year. Certification payments to the counties are about \$4500.
9. **3.160 \$8750 Training: staff, Board, TEC.** Five staff and some volunteers taking advantage of occasional excellent workshops. \$1000 is included the training budget to provide the beginning of the educational assistance. Then average about apx. \$800 /staff person for training. Budget also includes \$3750 for MAWD annual dues (this expense was added after the 6/5/20 Subcommittee packet was mailed out).
10. **3.170 \$6300 Mileage and Noticing** Mileage at federal rates, legal notices and other expenses are paid with this budget item.
11. **3.191 & 3.092. Administration or staff payroll: \$370,307 + \$102,376 = \$472,683** (employer liability – FICA, PERA, health insurance).

Employee Payroll: \$370,307- includes recommended salary adjustment for the 2021 budget. Increase and market adjustments based on Board approved Policy.

Employee Liability: \$102,376 – This budget item is in line with the final 2020 approved working budget (\$101,600). Paying staff is our biggest single expense, but critical to all other programs. VLAWMO benefits include vacation and sick leave, paid holidays, health insurance & HSA, PERA (required public pension) and short term disability.

12. **3.21. \$18,000 Lake and creek lab analysis.** Actual costs decreased in 2020 due to a change in lab. VLAWMO still partners with Ramsey County on chloride testing and with the St. Paul Regional Water Service enumeration bacteria sampling and analysis.
13. **3.22. \$3,000 Equipment** This pays for maintenance, replacement costs on essential water quality equipment, bacteria processing supplies, ice & dry ice for transport and other supplies.
14. **3.23. \$0 Wetland assessment & management.** This was a new budget fund in 2020. It allows VLAWMO to pursue wetland functions and values assessment at targeted wetland complexes as identified in one subwatershed. Currently a wetland assessment is being completed in the Vadnais /Sucker Subwatershed for 2020. This proposed 2021 budget identifies that the next assessment would be postponed for one year.
15. **3.310 Public Education - \$8,500.** This budget item provides funding for training two additional Master Water Stewards. It also provides materials and books for working with schools, community organizations and our municipal partners. It pays dues to partner organizations such as NEMO, and Watershed Partners. This is for expenses associated with the Annual Report and subsidizing books for workshops.
16. **3.320 \$7500 Outreach and marketing.** This portion of the budget would fund brochures, community event materials and non- project related signage. Facebook

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ads, constant contact for e-news distribution, brochures, branding material are included.

17. **3.330 \$10,000 Community Blue Education grant.** Community Blue. This will be the 5th year of the education grant program that partners with community groups within the watershed to promote water resource stewardship.
18. **3.410 \$0 Gem Lake Subwatershed.** For 2021 the Water Plan describes expenses in other years.
19. **3.320 \$222,100 Lambert Creek Subwatershed.** Construction of the Lambert Lake Pond and Meander Project is anticipated to occur in Q1 and Q2 of 2021. Budget includes \$32,500 biannual debt service payment starting in Q4 of 2021 for Lambert Pond Sheet Pile Project. Meander project total 2021 budget is \$369,170 which includes \$211,170 MCPA 319 grant and \$158,000 VLAMWO local match. Additional \$11,900 in engineering has been incorporated into the 2020 estimated project expenditures and the apx. \$25,000-\$30,000 for construction inspection services has been included in the 2021 budget. Budget also includes \$10,000 for possible minor maintenance fund for Ditch 14 main stem maintenance.
20. **3.425 \$124,200 Goose Lake Subwatershed.** This budget includes construction two regional projects is anticipated in 2021 within the Goose Lake Subwatershed: The proposed 2021 budget for the Watershed Based Fund BMP(s) is \$76,700 and the 2021 budget for the first year of the East Goose Lake Adaptive Lake Management Project in \$47,500 which includes fish management, possible demonstration aeration project and public engagement.
21. **3.430 \$0 Birch Lake Subwatershed.** The 4th and Otter Lake Road project was closed out in Q 2 of 2020. No funding is proposed in this subwatershed for 2021.
22. **3.440 \$16,000 Gilfillan Black Tamarack Wilkinson Amelia Subwatershed.** This budget includes \$10,000 for possible technical assistance for a grant application /study in partnership with NOC and \$6,000 for a bathometric /marco. study on Lake Amelia.
23. **3.450 \$22,500 Pleasant Charley Deep Subwatershed.** This budget includes \$12,500 for additional carp work /research and \$10,000 for Hydrologic study in collaboration with St. Paul Regional Water Service.
24. **3.460 \$12,500 Sucker Vadnais Subwatershed.** This budget includes \$10,500 for possible partnership with RWMWD on Carp work in W. Vadnais and \$2,000 for Sucker channel maintenance.
25. **3.381 \$16,000. Landscape 1 (cost-share).** This program remains effective at putting the funds directly back into BMP's in the ground. This budget proposes reduction from 2020 levels (\$24,000) with the total landscape level 1 and 2 budget stay the same from 2020 budget levels (\$44,000). The Board and TEC have seen this as a good opportunity to put good stormwater practices directly back into the watershed and foster stewardship and education.
26. **3.382 \$28,000 Landscape 2.** The Landscape Level 2 grant program has been in high demand in 2020 with the working budget already being fully spent. This funding source is for those larger (greater than \$10,000) projects brought to VLAWMO by community partners who otherwise could not implement their best management practice. This budget is increased from 2020 levels with total

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landscape level 1 and 2 budget stay the same from the approved 2020 budget levels.

- 27. **3.383 \$0 Project research and feasibility – watershed wide.** This is being provided for under Consultant – Engineering and technical (3.144) or under the subwatershed areas.
- 28. **3.484 \$2,000 Maintenance and operations (Facilities maintenance).** This was reduced from the \$5,000 budgeted in 2020. This fund is for ongoing maintenance of Creek and VLAWMO installations.
- 29. **3.510 \$0 Plan reviews – engineering assistance.** This review, if needed, can be funded under the consulting engineering and tech. fund identified above.

- 30. **INCOME. 5.51 \$890,800 Storm Sewer Utility fees. Last year was also \$890,800 therefore this proposed budget does not propose any increase in the SSU fees.** Last year the rate for the single family home was **\$50.40**. This rate for 2021 will be defined more specifically at the Aug. 2021 Board meeting.
- 31. **5.12 Service fees (\$200)** based on actual to date although this income varies from year to year.
- 32. **5.13 Interest (\$3000)** has been reduced to better reflect current interest rates.
- 33. **5.14 WCA subgrant & misc. income (\$3000)** – this is dependent on what development activity is happening during the year.
- 34. **5.15 Other funding sources – grants, donations.** In 2021, would anticipate the following grant and other partnership revenue (in addition to the SSU): With the addition of the following anticipated grant /partnership revenues, total income in 2021 is anticipated to be an estimated \$1,984,519

The following four grants and partnerships have been include in the recommended budget:

Grant or Partnership Income Source	Amount of Income anticipated in 2021
MPCA 319 Grant - Lambert	\$211,179
Loan- MPCA Sheet pile Lambert	\$650,000
BWSR WBF - Goose	\$16,000
City of WBL for WBF Goose Subshed	\$17,500

- 35. **5.16 From reserves or fund balance.** The 2021 recommended budget utilizes a \$192,840 of the projected fund balance carry over from 2020 to 2021 to fund the \$1,089,840 in VLAWMO only generated revenue.
- 36. **5.17 Fund Balance Carry over from 2020 to 2021-** The proposed 2021 budget assumes a remaining “assigned” fund balance (not including the \$330,208

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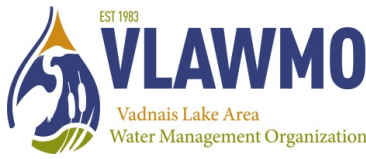
Unassigned fund balance as identified in the 2019 Audit) of \$285,206 will be carry over from 2020 into 2021 budget (out of the total fund balance of \$455,496 approved 2020 “working” budget in Dec. 2020) . The \$285,206 is the “low end” estimate given uncertainties with Lambert project bid prices and other 2020 uncertainties.

Draft - For Discussion Purposes only.

Attachment 4-Programs and projects that could be considered or are not /not fully funded in Draft 2021

Projects (no particular order)	costs estimate (additional)	Notes
Wilkinson - projects from ongoing feasibility	\$ 60,000	grant dependent /local partnership dependent
Pleasant – sediment study follow-up	\$ 20,000	local partnership -SPRWS?
West Goose Shoreline Restoration at Boat Works site	\$ 42,000	local partnership ? Ski Otters? Boat works? City? (cost est. based on RCD)
Carp removal West Vadnais	\$ 40,000	local partnership -RWMWD - possible BWSR WBF 2022?
HEI recommended maintained - RCD 14 main stem (alternative 1)	\$ 52,500	local partnership? (amount 50% of est. cost)
RCD 14 maintained including downstream of new city culvert @oak creek	\$ 10,000	if can get ACOE permit, site access and can deposit spoils on site?
other high priority large scale projects - coming from Barr Goose Subshed Feas. Study (WBF)	\$ 80,000	Is local match and state grant dependent -cost est.is the underground storage under boat launch site @ \$780K total cost
WBF – Goose subwatershed BMP- IESF at 61 and apartment complex	\$ 170,000	if current planning does not locate project at that site?
4th and Otter Lake Rd. -Part 2	\$ 50,000	cost estimate ? Partnership with WBL on road reroute?
Goose Lake Alum treatment	\$ 115,000	per proposed adaptive management tentatively scheduled in 2022?
	\$ 639,500	
Programs	costs estimate (additional)	Notes
Landscape level 1 cost-share –	\$ 8,000	Level 2 was increased over 2020 approved amounts
Wetland assessment and management – not funded in 2021.	\$ 10,000	Doing Sucker Vadnais Subshed in 2020. would be in 1 of the 5 other subsheds.
Maintenance & operations	\$ 3,000	to bring to 2020 approved funding levels
website update	\$ 10,000	similar to other resent watershed updates

added from comments at June 12 TEC



Resolution 02-2020
Of the Vadnais Lake Area Water Management Organization (VLAWMO)
Approving the 2021 Budget

Resolution 02-2020 was moved by Director _____ and seconded by Director _____:

Whereas, the Board of the Vadnais Lake Area Water Management Organization has considered the 2021 Budget as recommended by the 2021 Budget /Finance Committee and the attendant information. The 2021 budget and footnotes are attached to this Resolution, and

Whereas, Total revenue for 2021 is projected at \$1,984,519 of which \$890,800 is from the VLAWMO Storm Sewer Utility (**NO** increase in the VLAWMO Storm Sewer Utility from 2020) and the remainder of the revenue being from a MPCA Loan for the Lambert Pond Project, a MPCA 319 Lambert Project Grant, Fund balance carryover from 2020, BWSR Watershed Based Fund grant, local partnership revenue, and fees/investment income.

Whereas, the total expenditures for 2021 is projected at \$1,984,519 which will be paid utilizing: 1) \$1,089,840 of VLAWMO funds/ carry over funds from 2020, and 2) \$894,679 of loans, grants and partnerships funds.

Therefore be it resolved that the 2021 Budget, dated 6-24-2020 is approved.

The question was on the adoption of the resolution and there were __ yeas and __ nays as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>
<i>Dan Jones</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Ed Prudhon</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Rob Rafferty</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Marty Long</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Patricia Youker</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Jim Lindner</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

_____ Board Chair Date

_____ Attest Date

Total 1st Half Property Tax Collections as of 5/20

