



2020 MS4 Summit: Documentation!

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Building a Better World for All of Us®

Survey Results



Survey Question 1

How does your City/Township conduct its annual MS4 meeting?

Responses (2):

- Board Meeting/Council Meeting

Survey Question 2

How does your City/Township notify the public regarding annual MS4 meetings?

Responses (2):

- Public Notice in Local Newspaper

Survey Question 3

Where are MS4 education materials that are specific to your City/Township available for the public?

Responses (2):

- Brochures at City/Town Hall and City/Town Website
- City/Town Website

Survey Question 4

Does your MS4 use shared materials or do you develop your own? Which of these do you use most often?

Responses (2):

- Shared materials most often
- Both – Use watershed organization materials about 70% of the time

Survey Question 5

If using shared resources, where are these materials available for the public?

Responses (1):

- Hand-outs from meetings, published content from newspapers or on websites

Survey Question 6

Who at your City/Township is responsible for MS4 permitting?

Responses (2):

- Clerk/Treasurer
- Engineering Department, Building Department, and Public Works Department

Survey Question 7

How would you describe your MS4 activities in context of non-MS4 City/Township workflow? Do these tasks balance and blend with each other, or is work flow difficult and sporadic? What would you like to change in this process?

Responses (2):

- Difficult and sporadic. More resources...
- Currently our sewer department inspects and maintains stormwater infrastructure when they have time. Additional stormwater funding and staff would help us to better meet our maintenance requirements. Inspection reporting and communication between departments could be improved.

Survey Question 8

What is one MS4 area that your City/Township has both:
1) Practical feasibility for improvements 2) Interest and understanding among staff?

Responses (1):

- Maintenance of existing structures

Survey Question 9

What is one MS4 area that your City/Township needs a better understanding of?

Responses (2):

- TMDL Requirements
- TMDL Requirements in the draft MS4 Permit

Survey +

- Public outreach is collaborative
- Public participation is fairly uniform
- Responsibility is wide-spread and this causes difficulties
- There is room for improvement
- Continued education and additional resources would be helpful

Responsibility is Wide-spread and this Causes Difficulties

- Written Procedures
- Documentation
- Focus on MCM 3 – 6
 - MCM 3: Illicit Discharge Detection and Elimination
 - MCM 4: Construction Site Stormwater Runoff Control
 - MCM 5: Post-Construction Stormwater Management
 - MCM 6: Pollution Prevention/Good Housekeeping For Municipal Operations

Permit Requirements



MCM 3 - Illicit Discharge Detection and Elimination (Draft Permit)

- Ordinance
- ERPs
- Mapping of MS4 (outfalls, BMPs) and Inventory of Priority Areas
- Training Program
- Regular and Priority Areas Inspections
- Spill Response Procedures
- Documentation

MCM 4 - Construction Site Stormwater Runoff Control (Draft Permit)

- Ordinance
- ERPs
- Mapping or Inventory of Active Construction Sites
- Site Plan Reviews
- Regular and Noncompliance Inspections
- Training
- Documentation

MCM 5 - Post-Construction Stormwater Management (Draft Permit)

- Ordinance
- ERPs
- Mapping or Inventory of BMPs not owned by MS4
- Site Plan Reviews
- Training
- Documentation

MCM 6 - Pollution Prevention/Good Housekeeping For Municipal Operations (Draft Permit)

- Mapping or Inventory of Facilities
- Structural and Non-Structural BMPs for Municipal Operations
- Pond Effectiveness Procedures
- Regular Inspections and Maintenance
- Training
- Documentation



MS4 Permittee

gettyimages®
LeeDaniels



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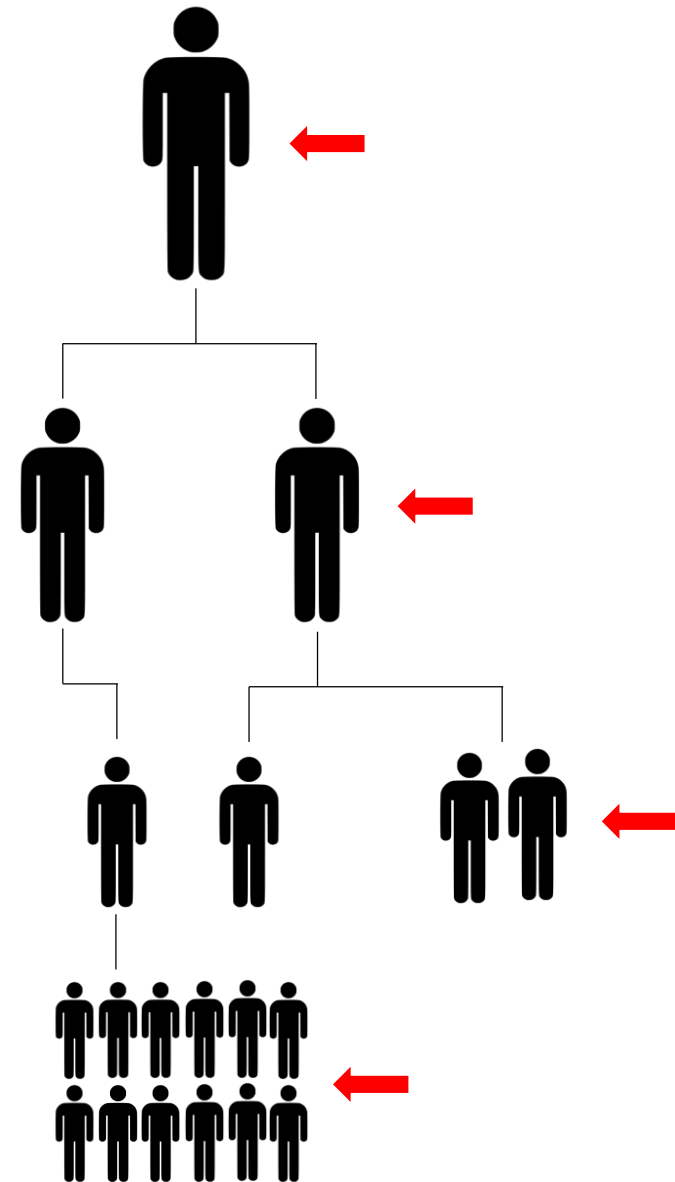
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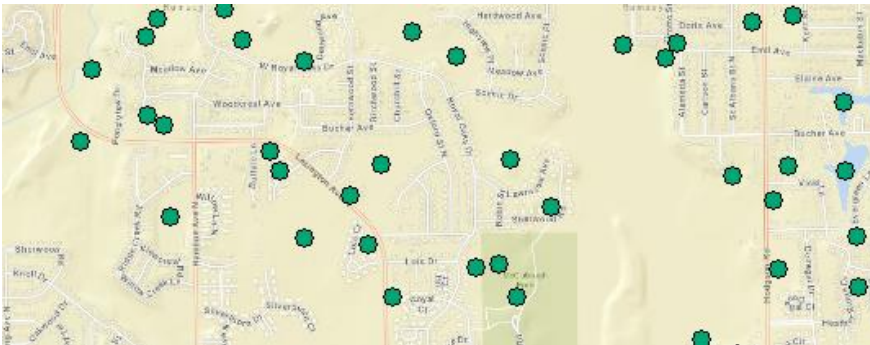


Understand Workflow

- Illicit Discharge Example, Item 18.11
- *The permittee must implement written procedures for investigating, locating, and eliminating the source of illicit discharges. At a minimum, the written procedures must include:*
 - *a timeframe in which the permittee will investigate a reported illicit discharge;*
 - *use of visual inspections to detect and track the source of an illicit discharge;*
 - *tools available to the permittee to investigate and locate an illicit discharge (e.g., mobile cameras, collecting and analyzing water samples, smoke testing, dye testing, etc.);*
 - *name or position title of responsible person(s) for investigating, locating, and eliminating an illicit discharge.*



Understand Workflow



Gem Lake Construction Site Storm Water Inspection Report

Date: _____
Time: _____

Project Name: _____
Inspector(s): _____
Email(s): _____ Phone: _____
Location: _____
Permittee: _____

Weather Conditions: (check all that apply)

Clear Skies Sunny Cloudy Rain Snow Windy Temperature: _____

Last Precipitation Date _____ Amount: _____

Types of Inspection: (check all that apply)

Routine After Rainfall Complaint Violation Follow-Up Final

Erosion & Sediment Control BMPs	Implemented?			Maintenance Required?		Notes:
	Yes	No	N/A	Yes	No	
Stabilization of slopes and disturbed areas not actively being worked	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Protection of natural resources areas (e.g. streams, wetlands)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Perimeter controls adequately installed and maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Discharge points and receiving waters free of sediment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Protection of storm drain inlets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Construction entrance/exit to minimize sediment tracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trash/litter from work areas collected and placed in covered dumpster	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Washout facilities clearly marked and maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vehicle fueling and maintenance areas clearly marked and maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Potential storm water contaminants are stored inside or under cover	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Portable toilets are secure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Non-storm water discharges (e.g. dewatering) are properly controlled	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Copy of SWPPP present on site	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Amendments made to the SWPPP	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Enforcement Actions						
Corrective Actions Taken?	<input type="checkbox"/> Yes	<input type="checkbox"/> No				
If Yes:	<input type="checkbox"/> Verbal Warning	<input type="checkbox"/> Written Warning	<input type="checkbox"/> Stop Work Order	<input type="checkbox"/> Other: _____		
Notes:	_____					

See Attached Photos and description for violation and correction action.

If you feel any information on this report is inaccurate, please respond to the Inspector listed above.
4/10/2016 14:38:57 - core-ecol11 - epr001-ecol-001gem lake construction site storm water inspection.rpt.docx



Working with Contractors

>/= 1 Acre

- State and Local Requirements
- Site Plan Reviews
- CSW Permittee must inspect once every 7 days and following rainfall event ≥ 0.5 in as required by State permit
- MS4 Permittee must inspect at an appropriate frequency to determine compliance with ordinance or other regulatory mechanism
- Documentation

< 1 Acre

- Local Requirements
- Site Plan Reviews
- Permittee must inspect based on local requirements
- MS4 Permittee must inspect at an appropriate frequency to determine compliance with ordinance or other regulatory mechanism
- Documentation

Working with Contractors

- Stormwater Pollution Prevention Plans (SWPPP)
- Templates developed for state requirements
- Example CSW Permit Item 9.17
 - *Permittees must preserve a 50 foot natural buffer or, if a buffer is infeasible on the site, provide redundant (double) perimeter sediment controls when a surface water is located within 50 feet of the project's earth disturbances and stormwater flows to the surface water*
- VLAWMO Buffer Rules

Management Class	Base Buffer Width (ft)	Minimum Applied Buffer Width (ft)
Manage 3: Storm Ponds	20	16
Manage 2	30	24
Manage 1	40	34
Preserve	75	67



- Paper Trails
- Point of Contact
- Early Collaboration
- Common Goal



Have a Common Location

- Compliance Guide
- Electronic Folder
- Filing Cabinet



Putting the Pieces Together

- Annual Assessment (Self-Audit)
- Annual Report
- Annual Training
- Collaboration!



Questions?

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